

St. Thomas's C.E. Primary School

Hodnet Drive, Ashton-in-Makerfield, Wigan, WN4 8PQ
☎ 01942-201107 Fax: 01942-717824
e-mail: office@ashtonsaintthomas.wigan.sch.uk

Dear Parent / Carer

As I am sure you appreciate, regular school attendance is essential if your child is to maximise their educational opportunities. Interruptions in school attendance, not only disrupts your child's education, it makes it harder to catch up on work missed, and it can also affect their social life within school.

It is the school's responsibility to provide the best education possible. We can only do this if your child/ren attend regularly.

In recent years there have been increasing requests for holidays in term time as parents/carers believe that pupils are automatically allowed 10 days holiday from school in any one year. This is not the case.

The Government's guidance states that no family holidays should be authorised regardless of parents work commitments/holiday pattern.

The school office must be informed of any absence in term time, in writing, on an 'Absence Notification Form' at least 6 weeks before the absence is due to start.

Thank you in anticipation of your co-operation

Mrs J Jones
Headteacher